

First Christmas in America

Instructions for Team Leader

Total commitment: 6 hours in a 4 week time span

Responsibilities Include the Following:

1. Go to www.kimsopendoor.com to sign you and up to four team members on the 1st Christmas in America tab.
2. You will be assigned a refugee family by December 4th via email so please be sure to leave your email address on the sign up page.
 - a. ****NOTE**** It is your responsibility to text and/or email your team and divide up the following tasks
 - i. Gather and wrap presents
 - ii. Prepare food
 - iii. Buy a Christmas tree and ornaments
 - iv. Kim's Open Door will supply a craft to do with the refugee kids
* Craft includes making Christmas ornaments along with crayons and coloring sheets
3. As a team, begin praying for your family once you receive their information
4. The week of December 13th communicate with your team members to confirm all items are ready for delivery and that they will be at the Trotter Activity Center on Saturday December 19th at 3:30pm
5. Saturday December 19th meet at the Trotter Activities Center
 - a. 3:30-4:10 Worship, Prayer, and Preparation (sign photo release)
 - b. 4:10-5:40 Go to deliver Christmas to your family. Enjoy setting up the tree and playing with the kids. (**BE SURE TO ASK IF YOU CAN TAKE PICTURES**)
 - c. 6:00-6:30 Film testimonies at Trotter Activities Center
6. December 19th – 23rd: Email pictures and a few sentences about your experience

Remember: You can request a certain language that you would prefer the family speak

(Options are: French, Spanish, Russian, Chinese, or Arabic)